

LIBERTY MIDDLE SCHOOL PTO MEETING MINUTES

Wednesday, September 16, 2009

Meeting called to order at 9:35am by Leanne Gossett.

In attendance: Leanne Gossett, Vanessa Hamilton, Danielle Pickard, Tammy Prouteau, Duff Patterson, Laurie Conner, Amy Whitaker, Susan Bolton, Tonya Boil, Michelle Fought, Amy Fallon, Karen Anderson, Anne Merrells, Rhonda Worcester, Eileen Watts, Bea Taura, Betsey Farquhar-Bradish.

Leanne welcomed everyone to the meeting and those in attendance introduced themselves.

Secretary's Report: Andrea Wood was not in attendance due to illness. May meeting minutes were presented by Vanessa. **Motion made by Danielle Pickard to approve may minutes, seconded by Tammy Prouteau. Motion passed.**

Vanessa indicated that Tammy Prouteau was willing to fill the PTO Reporter position. **Motion made by Susan Bolton to nominate and approve Tammy Prouteau for OLMSPTO Reporter for the school year 2009-2010, seconded by Anne Merrells. Motion passed.**

Treasurer Report: Susan Bolton

A copy of the 2009-2010 projected budget was circulated. Discussion followed regarding Kroger numbers being down due to their new program and smaller enrollment thus far. Continue to spread the word to register your Kroger card. Back to School Store and Spirit Wear sales have generated small profits. These events are for the benefit of the students and not to turn a profit.

The budget as presented is based on previous years' budgets. Some costs (6th and 7th grade events, 8th grade celebration, author visits) are set costs. Susan described each line item and proposed expenses for each. Caring fund and Caring for Guidance both cover families at our school in need and more monies were allocated than deemed appropriate; 8th grade DC trip donation for water/snacks; printing cost of student directory; hospitality expenses when mandated PTO function; OLMS participation in PPT programs; PTO insurance; PTO mailings and supplies; school beautification; replacement bulbs for SmartBoards after district closes books in spring; monies for Staff Appreciation in spring; summer book club. Largest projected expense for 2009-2010 will be annual author visit. Amount is \$2000. Discussion followed of proposed budget. **Motion made by Eileen Watts to approve proposed 2009-2010 OLMSPTO Budget, seconded by Danielle Pickard. Motion passed.**

President's Report: Vanessa Hamilton

Earning for Learning at Polaris Fashion Place continues through October 10. OLMS is currently in 15th place. The top 10 places pay.

The 6th grade welcome was a success. Approx. 40 parents attended the welcome. We provided snacks and beverages. Vanessa, Leanne, Gena and Charlie spoke and were available for questions.

The first newsletter of the school year was available at schedule pick up in August.

Thank you to Laura Sams for her efforts on the new directional signage throughout the school, they are very helpful.

There is a new PTO bulletin board across from the reception area in the front entrance. If you have PTO-related item you would like displayed on the board during the year, please contact Vanessa. Also, contact Vanessa, Leanne or Duff if there is a date you need posted on the outside sign on Liberty Road.

Thank you notes from teachers to PTO were circulated.

The next general meeting is scheduled for Wed., October 21, 9:30am.

There has been some discussion regarding possible fundraisers due to less income from Kroger program. Full discussion of this topic will be tabled until after first of the year (1/1/10), to see where the budget stands. Continue to think of fundraiser ideas for future discussion.

Copies of the PTO by-laws were distributed. By-laws should be reviewed. Any changes must be made at an evening meeting, according to current by-laws. Please review distributed by-laws.

Assistant Treasurer's Report: Mark Latham was not in attendance. We have information that the first check from Kroger was \$4124.04. These checks will be issued quarterly.

Reporter: Tammy Prouteau

The next newsletter will be finished by Oct. 2. Cut-off date for newsletter items is Sept. 25. This newsletter will be sent home with students with magazine sale packets rather than mailed.

Principal's Report: Gena Williams was not in attendance due to members of State Board of Education touring the building.

On-Going Business:

Back to School Store: Generated \$1792.00 in profit. Overall, it was success. There could be better communication from school regarding pick up dates/times. These are initially set in May and can change by August. More volunteers will be needed in the future. Incoming 6th grade parents were the most accommodating. Danielle Pickard will continue to help if Denise All continues to chair the event. PTO would like to thank Denise, Danielle and all volunteers.

Newsletter: Reminder of 9/25 deadline for newsletter items.

OLMSPTO Website: Michelle Fought is setting up the new website and hopes to have it updated soon.

Spirit Wear: Andrea Wood continues to sell items on hand. The items will be for sale on the first Friday of each month during School Store at lunch hours, while supplies last. Sales continue to be brisk, with much of the inventory sold. We will most likely not place any further re-orders so we are not left with items at the end of the school year. Suggestion to display an item on PTO bulletin board.

Kroger Cards: The first check for the year delivered, but no current update since Mark Latham was not at the meeting. There are currently 127 families participating. Discussion of ability to track individual accounts for DC earning information for families and continuing for siblings. Unused/unaccounted funds go to PTO. On-going discussion of allocations to DC trip and PTO funds.

Scrip: Betsey Farquhar-Bradish reported that the program currently has 10 participants, there were 12 orders for the month. Betsey or Vanessa will help anyone who has questions to understand the program.

New Business:

School Store: Open every Friday during lunch, in the café. 6th grade purchases the most, 8th grade doesn't really participate. Volunteers are needed. Shift is from 10:30- 1:00. Contact Karen Anderson if you would like to help.

Directory: Laura Anitori is working on the new directory, but waiting on the final list from the school to get to the printer. It will be a smaller, purse-size format. Hope to have an e-mail alert sent out prior to Directory release and sale. We will sell it at school for a week during lunch, cost will be \$2.00.

PPT Forums: Schedule announced- 10/15 OOHS Dr. Silvia Rimm: Positive Parenting, 2/10 OSHS Dr. Chris Stankovich: Motivating Kids, 4/6 OLHS: TBA. Anyone interested in being a liaison for Wyandot Run or Tyler Run, please contact Jeanette Leonard.

Magazine Sales: Kick-off date is Oct. 14. Event is not sponsored by nor do funds go to PTO, but we help staff the sales processing with volunteers. Money raised goes to individual accounts for 8th grade DC trip. Laura Sams will return to run this activity. Volunteers are needed.

Book Fair: We do not currently have chair for this event. We will not be doing a Scholastic Book Fair again this year for a number of reasons. We are discussing working with Barnes and Noble and we are talking with the school librarian Mary Burkey about his possibility. Anne Merrells is willing to further investigate the Barnes and Noble possibility. It would work well to do this event for holiday book purchases.

Motion made by Karen Anderson to adjourn the meeting at 11:00am, seconded by Michelle Fought. Meeting adjourned.