

LIBERTY MIDDLE SCHOOL PTO MEETING MINUTES
October 21, 2009

Meeting called to order at 9:30am by Vanessa Hamilton.

In attendance: Andrea Wood, Betsey Farquahar-Bradish, Vanessa Hamilton, Tracy Robinson, Janette Leonard, Betsy Owens, Karen Anderson, Leanne Gossett, Duff Patterson, Tammy Prouteau, Janice Matheny, Liz Kaufmann, Anne Merrels, Charlie Moushey, Bea Taura, Laurie Connor, Eileen Watts

Secretary's Report: Andrea Wood

September minutes presented for approval. **Motion made by Tracy Robinson, second by Duff Patterson to accept minutes as presented. Motion approved.**

Treasurer's Report: Susan Bolton (not in attendance)

Directory has been paid out, there will be an adjustment to reflect credit for tax which they charged us. We have some teacher petty cash submissions.

President's Report: Vanessa Hamilton

Our next meeting will be held Wednesday, Nov. 18 at 9:30am (always the third Wednesday of each month).

The magazine sale is underway. It is not a PTO event, but we staff the volunteers to chair the event, process orders, etc.

Thank you to Annette Everly for chairing the teachers' conference dinner.

Giant Eagle's Apples for Teachers program has begun. The points earned go back to the school for "purchase" of items for use in the school. There is no need to register again if you have in the past.

Assistant Treasurer's Report: Mark Latham (not in attendance)

Reporter: Tammy Prouteau

The newsletter went home with magazine sale packet. The next newsletter will go out after the holidays.

Principal's Report: Charlie Moushey

"Red Ribbon Week" is this week to promote the "drug free" message. There will be speakers that consist of athletes and coaches talking to the students about staying drug free.

It is the end of the first nine week grading period, report cards will go home November 2. There was a discussion of the phone message from the Superintendent. The phone message was well received by the parents in attendance.

Old Business:

Back to School Store: profit from this year's sales is \$1742.91

Newsletter: Covered earlier.

Directory: They are completed. We will sell them for \$3.00 each. They will be sold for one week during lunch hours, also at school store, band and choir concerts and available in the office for purchase.

Website: Michelle Fought is working on updating.

Kroger: At the last meeting we discussed the program change. The first quarterly check from the new program is in the amount of \$16,496, last year's this quarter was \$19,737. This is a significant difference, but still enough to fund PTO for the time being. There was a discussion of the split of funds going forward as 60/40, 60% to PTO, 40% to students' DC trip funds. We do receive the report individualized to each student's account. There is an issue of some of the accounts not identified to current students. They could be other family members, past students, etc. These users need to identify where their funds should go. There are currently 127 participants in the new Kroger program. We will have the next report available in November.

Motion made by Anne Merrels, second by Janette Leonard, to approve the Kroger funds to be split 60/40: 60% to PTO, 40% to students' DC trip account. Motion approved.

Scrip: There were 13 participants in October who purchased approximately \$5000, \$130 to PTO, \$34 to accounts.

Spirit Wear: The items have sold very well. We should be into making a profit now that we have covered the initial cost outlay to purchase the items. There is not a lot of inventory remaining. We will continue to sell at Friday school stores the first Friday of each month. We may mark-down some of the items of which we have larger quantities remaining.

School Store: We are even on sales at this report. Suggestion: to sell gift certificates to school store as stocking stuffers for parents to give their kids to use after the holidays.

Magazine Sale: All the info has been sent home with students. Laura Sams is chairing the sale. Volunteers are still needed for some of the shifts. (A volunteer sign-up form was circulated.)

PPT: The forum last week was well received. The February speaker will be well-known for their topic. Reps are still needed from Tyler Run and Wyandotte Run. The commitment is minimal: meetings are once a month.

P/T Fall Conference Dinner: Went well, thank you again to Annette Everly.

By-Laws: According to the by-laws, they need to be reviewed every few years. We need to do this in the near future. There are no changes at this time.

Book Fair: Anne Merrells researched doing a book sale at Barnes and Noble as this year's event. They have weekend dates available in November and can supply us with flyers to post and distribute, wish lists and vouchers. Examples of profit we can make: sales up to \$2000=10% check or 15% store gift card, \$2000-10,000 sales=15% check or 20% store gift card. We need to schedule this event to notify band and/or choir participants.

Suggestion: have teachers participate with book lists needed for classes. Also, send announcement flyer for book sale as PDF on Listserve to print vouchers at home.

Anne Merrells has agreed to chair this event. Thank you!

We still have Scholastic money from last year's book fair to spend for the school library. Tracy will update this next month.

Motion made by Jannette Leonard, second by Eileen Watts, to adjourn the meeting at 10:32 am. Motion approved.

